

NEW HANOVER COUNTY

DEPARTMENT OF PLANNING & LAND USE
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 Wilmington, North Carolina 28403
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TREE REMOVAL PERMIT APPLICATION

This application form must be completed as part of the tree removal permit application submitted through the county's online COAST portal. The main procedural steps in the submittal and review of applications are outlined in the flowchart below. More specific submittal and review requirements, as well as the standards to be applied in reviewing the application, are set out in Section 10.3.9 of the Unified Development Ordinance.

1. Applicant and Property Owner Information

Applicant/Agent Name	Owner Name (if different from Applicant/Agent)
Company	Company/Owner Name 2
Address	Address
City, State, Zip	City, State, Zip
Phone	Phone
Email	Email

2. Subject Property Information

Address/Location	Parcel Identification Number(s)
Total Parcel(s) Acreage	Existing Zoning and Use(s)

3. Trees Proposed for Removal

Tree Classifications:	
<u>Regulated</u> – Hardwood at least 8” diameter (DBH), conifers at least 12” diameter (DBH) and dogwood, American hollies and flowering trees at least 4” diameter (DBH)	
<u>Significant</u> – Hardwood and conifer trees at least 24” diameter (DBH) and dogwood, American hollies and flowering trees at least 8” (DBH)	
<u>Specimen</u> – any live oak tree that is 36” diameter at (DBH) or larger. Removal is prohibited unless exempt or by a variance from the Board of Adjustment.	
Total inches of regulated trees to be removed:	
Total inches of significant trees to be removed:	
Specimen tree inches approved for variance by Board of Adjustment (attach order):	
Proposed method of mitigation:	
<ul style="list-style-type: none"> • Replanting (inches) 	
<ul style="list-style-type: none"> • Payment into tree fund (inches) 	

Application Checklist

Applicant Initial

Staff Initial

This application form, completed and signed

Tree survey

Site plan for development permit or approval

Landscape plan for replanting

One (1) digital PDF copy of ALL documents AND plans

4. Acknowledgement and Signatures

I certify that this application is complete and that all information presented in this application is accurate to the best of my knowledge, information, and belief.

If applicable, I also appoint the applicant/agent as listed on this application to represent me and make decisions on my behalf regarding this application during the review process. The applicant/agent is hereby authorized on my behalf to:

1. Submit an application including all required supplemental information and materials;
2. Appear at public hearings to give representation and comments; and
3. Act on my behalf without limitations with regard to any and all things directly or indirectly connected with or arising out of this application.

Signature of Property Owner(s)

Print Name(s)

Signature of Applicant/Agent

Print Name

Note: This form must be signed by the owner(s) of record. If there are multiple property owners, a signature is required for each owner of record.