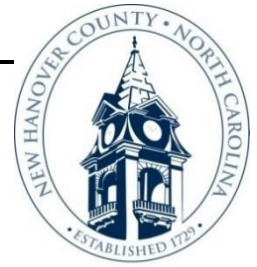


# NEW HANOVER COUNTY

DEPARTMENT OF PLANNING & LAND USE  
 230 Government Center Drive, Suite 110  
 Wilmington, North Carolina 28403  
 Telephone (910) 798-7165  
 FAX (910) 798-7053  
[planningdevelopment.nhcgov.com](http://planningdevelopment.nhcgov.com)



## ZONING MAP AMENDMENT APPLICATION

This application form must be completed as part of a zoning map amendment application submitted through the county's online COAST portal. The main procedural steps in the submittal and review of applications are outlined in the flowchart below. More specific submittal and review requirements, as well as the standards to be applied in reviewing the application, are set out in Section 10.3.2 of the Unified Development Ordinance.



### 1. Applicant and Property Owner Information

<b>Applicant/Agent Name</b>	<b>Owner Name</b> (if different from Applicant/Agent)
<b>Company</b>	<b>Company/Owner Name 2</b>
<b>Address</b>	<b>Address</b>
<b>City, State, Zip</b>	<b>City, State, Zip</b>
<b>Phone</b>	<b>Phone</b>
<b>Email</b>	<b>Email</b>

### 2. Subject Property Information

<b>Address/Location</b>		<b>Parcel Identification Number(s)</b>	
<b>Total Parcel(s) Acreage</b>	<b>Existing Zoning and Use(s)</b>	<b>Proposed Zoning District(s)</b>	<b>Future Land Use Classification</b>

#### *Applicant Tracking Information (This section completed by staff)*

<b>Case Number:</b>	<b>Date/Time Received:</b>	<b>Received by:</b>
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### **3. Zoning Map Amendment Considerations**

Requests for general rezonings do not consider a particular land use but rather all of the uses permitted in the requested zoning district for the subject property. Rezoning requests must be consistent with the New Hanover County 2016 Comprehensive Plan and the Unified Development Ordinance. Zoning Map amendments reclassify the land that is subject of the application to the requested zoning district classification(s) and subjects it to the development regulations applicable to the district(s).

**The applicant must explain, with reference to attached plans (where applicable), how the proposed Zoning Map amendment meets the following criteria. (attach additional pages if necessary)**

**1. How would the requested change be consistent with the County's policies for growth and development, as described in the 2016 Comprehensive Plan, applicable small area plans, etc.?**

**2. How would the requested zoning change be consistent with the property's classification on the 2016 Comprehensive Plan's Future Land Use Map?**

**3. What significant neighborhood changes have occurred to make the original zoning inappropriate, or how is the land involved unsuitable for the uses permitted under the existing zoning?**

**4. How will this zoning change serve the public interest?**

Staff will use the following checklist to determine the completeness of your application. Please verify all of the listed items are included and confirm by initialing under "Applicant Initial". Applications determined to be incomplete must be corrected in order to be processed for further review.

***Application Checklist***

***Applicant Initial***

***Staff Initial***

This application form, completed and signed

\_\_\_\_\_

\_\_\_\_\_

Application fee:

- \$500 for 5 acres or less
- \$600 for more than 5 acres

\_\_\_\_\_

\_\_\_\_\_

Legal description (by metes and bounds) or recorded survey Map Book and Page Reference of the property requested for rezoning

\_\_\_\_\_

\_\_\_\_\_

One (1) hard copy of ALL documents

\_\_\_\_\_

\_\_\_\_\_

Acknowledgment and Signatures Form (if applicable)

\_\_\_\_\_

\_\_\_\_\_

One (1) digital PDF copy of ALL documents AND plans

\_\_\_\_\_

\_\_\_\_\_

**4. Acknowledgement and Signatures**

By my signature below, I understand and accept all of the limitations and obligations of the Zoning Map amendment for which I am applying. I understand that the existing Official Zoning Map is presumed to be correct. I certify that this application is complete and that all information presented in this application is accurate to the best of my knowledge, information, and belief.

If applicable, I also appoint the applicant/agent as listed on this application to represent me and make decisions on my behalf regarding this application during the review process. The applicant/agent is hereby authorized on my behalf to:

- 1. Submit an application including all required supplemental information and materials;
- 2. Appear at public hearings to give representation and comments; and
- 3. Act on my behalf without limitations with regard to any and all things directly or indirectly connected with or arising out of this application.

\_\_\_\_\_  
**Signature of Property Owner(s)**

\_\_\_\_\_  
**Print Name(s)**

\_\_\_\_\_  
**Signature of Applicant/Agent**

\_\_\_\_\_  
**Print Name**

Note: This form must be signed by the owner(s) of record. If there are multiple property owners, a signature is required for each owner of record.

*If an applicant requests delay of consideration from the Planning Board or Board of County Commissioners before notice has been sent to the newspaper, the item will be calendared for the next meeting and no fee will be required. If delay is requested after notice has been sent to the newspaper, the Board will act on the request at the scheduled meeting and are under no obligation to grant the continuance. If the continuance is granted, a fee in accordance with the adopted fee schedule as published on the New Hanover County Planning website will be required.*