

NEW HANOVER COUNTY

DEPARTMENT OF PLANNING & LAND USE
 230 Government Center Drive, Suite 110
 Wilmington, North Carolina 28403
 Telephone (910) 798-7165
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planningdevelopment.nhcgov.com



PRELIMINARY PLAN—MAJOR SUBDIVISION APPLICATION

This application form must be completed as part of a subdivision preliminary plan application submitted through the county's online COAST portal. The main procedural steps in the submittal and review of applications are outlined in the flowchart below. More specific submittal and review requirements, as well as the standards to be applied in reviewing the application, are set out in Section 10.3.7(D)(1) of the Unified Development Ordinance.



1. Applicant and Property Owner Information

Applicant/Agent Name Andy Mills	Owner Name (if different from Applicant/Agent)
Company Clayton Properties Group, LLC	Company/Owner Name 2
Address P.O. Box 4098	Address
City, State, Zip Maryville, TN 37801	City, State, Zip
Phone 910-530-4300	Phone
Email aemills@mungo.com	Email

2. Subject Property Information

Address/Location 1318 Lt. Congleton Road	Parcel Identification Number(s) R07900-003-089-000 R07900-003-039-000, R07900-003-039-002
Total Parcel(s) Acreage Wilmington, NC	Existing Zoning and Use(s) General Residential

Applicant Tracking Information (This section completed by staff)

Case Number:	Date/Time received:	Received by:
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3. Subdivision Type (initial)

Conventional	Performance X
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4. Density Calculations (required for performance subdivisions)

Gross Tract Acreage:	68.90 ac
Less: Area in lakes, ponds, or marshes. Areas in Class IV soils as confirmed by Soil & Water Conservation. (In lieu of subtracting Dorovan, Johnston, and/or Pamlico soils, the developer may choose to preserve 100% of such areas as conservation space)	-
Net Tract Acreage	
Multiplied by maximum density for applicable zoning district:	X
Total Number of Units Permitted (net acreage times maximum density for zoning district)	Previously Approved at 2.48 duac

Staff will use the following checklist to determine the completeness of your application. Please verify all of the listed items are included and confirm by initialing under "Applicant Initial". If an item is not applicable, mark as "N/A". Applications determined to be incomplete must be corrected in order to be processed for further review.

Applications are reviewed by the County's Technical Review Committee (TRC), and planning staff will send a copy to each appropriate agency in advance of the TRC meeting. Written agency comments must be received 3 weeks prior to the meeting before being placed on the TRC agenda.

You are encouraged to arrange an informal conference with planning staff at least two weeks prior to submitting an application. By attending this pre-application conference, you will improve your chances of submitting a complete and acceptable application.

<i>Application Checklist</i>	<i>Applicant Initial</i>	<i>Staff Initial</i>
<input type="checkbox"/> This application form, completed and signed	_____	_____
<input type="checkbox"/> Application fee: \$300	_____	_____
<input type="checkbox"/> Site Plan including the elements on the applicable attached checklist	_____	_____
<input type="checkbox"/> A letter from the appropriate utility provider that water and sewer capacity is available (or planned) to serve the project as designed.	_____	_____
<input type="checkbox"/> A letter from Soil & Water Conservation indicating any acreage from Class IV soils on the property.	_____	_____
<input type="checkbox"/> A letter from County fire Services approving fire hydrant location and street design.	_____	_____
<input type="checkbox"/> One (1) hard copy of ALL documents AND 5 hard copies of the site plan. Additional hard copies may be required by staff depending on the size of the document/site plan.	_____	_____
<input type="checkbox"/> One (1) digital PDF copy of ALL documents AND plans	_____	_____

5. Acknowledgement and Signatures

By my signature below, I understand and accept all of the conditions, limitations, and obligations of the preliminary subdivision approval for which I am applying. I understand that the existing Official Zoning Map is presumed to be correct. I certify that this application is complete and that all information presented in this application is accurate to the best of my knowledge, information, and belief.

If applicable, I also appoint the applicant/agent as listed on this application to represent me and make decisions on my behalf regarding this application during the review process. The applicant/agent is hereby authorized on my behalf to:

1. Submit an application including all required supplemental information and materials;
2. Appear at public hearings to give representation and comments; and
3. Act on my behalf without limitations with regard to any and all things directly or indirectly connected with or arising out of this application.

Signature of Property Owner(s)

Print Name(s)

Signature of Applicant/Agent

Print Name

Note: This form must be signed by the owner(s) of record. If there are multiple property owners, a signature is required for each owner of record.