NEW HANOVER COUNTY

DEPARTMENT OF PLANNING & LAND USE 230 Government Center Drive, Suite 110 Wilmington, North Carolina 28403 Telephone (910) 798-7165 FAX (910) 798-7053 planningdevelopment.nhcgov.com



SITE PLAN—MAJOR APPLICATION

This application form must be completed as part of a major site plan application submitted through the county's online COAST portal. The main procedural steps in the submittal and review of applications are outlined in the flowchart below. More specific submittal and review requirements, as well as the standards to be applied in reviewing the application, are set out in Section 10.3.6(D) of the Unified Development Ordinance.

Pre-Application Conference	Community Information Meeting	Application Submittal & Acceptance	TRC Review & Decision	Public Hearing Advisory Scheduling & Review & A	Body Decision- Action Making Body Review & Actio	Post-Decision Limitations an Actions

1. Applicant and Property Owner Information

Applicant/Agent Name Phillip G. Tripp, P.E.	Owner Name (if different from Applicant/Agent) Frank H. Hamilton III		
Company Tripp Engineering	Company/Owner Name 2 Cornelia Nixon Davis, Inc		
Address 419 Chestnut Street	Address 1011 Porters Neck Road		
City, State, Zip Wilmington, NC 28401	City, State, Zip Wilmington, NC 28411		
Phone 910-763-5100	Phone 910-726-2351		
Email office@trippengineering.com	Email fhamilton@sas-na.com		

2. Subject Property Information

Address/Location 1011 Porters Neck Road		Parcel Identification Number(s) R03700-002-002-000	
Total Parcel(s) Acreage/Acreage to be disturbed 4 ac	Existing Zoning and R-10 Vacant	Use(s)	Building Gross Floor Area
Proposed Use(s) warehouse & residential			

Applicant Tracking Information (This section completed by staff)					
Case Number:	Date/Time Received:	Received by:			

Staff will use the following checklist to determine the completeness of your application. Please verify all of the listed items are included and confirm by initialing under "Applicant Initial". If an item is not applicable, mark as "N/A". Applications determined to be incomplete must be corrected in order to be processed for further review.

Application Checklist			Applicant Initial	Staff Initial
	This ap	plication form, completed and signed		
	Traffic	impact analysis (if applicable)	NA	
	Site Pla	in including the following elements:		
	•	Tract boundaries and total area, location of adjoining parcels and roads		
	•	Proposed use of land, structures and other improvements		
		 For residential uses, this shall include number, height, and type of units; area to be occupied by each structure; and/or subdivided boundaries. 		
		 For non-residential uses, this shall include approximate square footage and height of each structure, an outline of the area it will occupy, and the specific purposes for which it will be used. 		
	•	Development schedule, including proposed phasing		
	•	Traffic and parking plan; including a statement of impact concerning local traffic near the tract; proposed right-of-way dedication; plans for access to and from the tract; location, width, and right-of-way for internal streets and locations; arrangement and access provisions for parking areas		
	•	All existing and proposed easements, reservations, required setbacks, rights-of-way, buffering, and signage		
	•	The location of Special Flood Hazard Areas, if applicable		
	•	The approximate location of US Army Corps of Engineers Clean Water Act Section 404 wetlands, Rivers and Harbors Act Section 10 wetlands, and wetlands under jurisdiction of the NC Department of Environmental Quality.		
	•	Location, species, and size (DBH) of regulated trees - By others		
	•	Any other information that will facilitate review of the proposed major site	D	
	Additio) hard copy of ALL documents AND 5 hard copies of the site plan. and hard copies may be required by staff depending on the size of sument/site plan.	P	
	One (1) digital PDF copy of ALL documents AND plans	PA	

3. Acknowledgement and Signatures

By my signature below, I understand and accept all of the conditions, limitations, and obligations of the major site plan for which I am applying. I understand that the existing Official Zoning Map is presumed to be correct. I certify that this application is complete and that all information presented in this application is accurate to the best of my knowledge, information, and belief.

If applicable, I also appoint the applicant/agent as listed on this application to represent me and make decisions on my behalf regarding this application during the review process. The applicant/agent is hereby authorized on my behalf to:

- 1. Submit an application including all required supplemental information and materials; and
- 2. Act on my behalf without limitations with regard to any and all things directly or indirectly connected with or arising out of this application.

Signature of Applicant/Age

Note: This form must be signed by the owner(s) of record. If there are multiple property owners, a signature is required for each owner of record.