



NEW HANOVER COUNTY

DEPARTMENT OF PLANNING & LAND USE

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Wilmington, North Carolina 28403

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TREE REMOVAL PERMIT APPLICATION

This application form must be completed as part of the tree removal permit application submitted through the County's online COAST portal. The main procedural steps in the submittal and review of applications are outlined in the flowchart below. More specific submittal and review requirements, as well as the standards to be applied in reviewing the application, are set out in Section 10.3.9 of the Unified Development Ordinance.

1. Applicant and Property Owner Information

Applicant/Agent Name	Owner Name (if different from Applicant/Agent)
Company	Company/Owner Name 2
Address	Address
City, State, Zip	City, State, Zip
Phone	Phone
Email	Email

2. Subject Property Information

Address/Location	Parcel Identification Number(s)
Total Parcel(s) Acreage	Existing Zoning and Use(s)

3. Trees Proposed for Removal

Tree Classifications:	
Regulated Tree Type	Minimum Diameter at Breast Height (DBH)
Documented Trees	
Dogwoods and American Hollies	4 inches
Long Leaf Pines, Pond Cypress, Bald Cypress, and Hardwoods*	8 inches
Other Conifers	12 inches
Significant Trees	
Dogwoods, Magnolias, Native Flowering Trees, and American Hollies	8 inches
Long Leaf Pines, Pond Cypress, Bald Cypress, and Hardwoods*	18 inches
Other Conifers	24 inches
Specimen Trees	
Live Oaks, Pond Cypress, and Bald Cypress	36 inches

*Only includes Sweetgums when they are located within required vegetative buffer areas or required open space

Total inches of documented trees to be removed:	
Total inches of significant trees to be removed:	
Specimen tree inches approved for variance by Board of Adjustment (attach order):	
Proposed method of mitigation:	
<ul style="list-style-type: none"> • Replanting (inches) 	
<ul style="list-style-type: none"> • Payment into tree fund (inches) – If approved by the County 	

*A Tree Mitigation Worksheet (Microsoft Excel file) is available on the County's website to assist in determining required mitigation: <https://tinyurl.com/MitigationWorksheet>

Application Checklist

Applicant Initial

This application form, completed and signed

Tree Inventory/Removal/Mitigation Plan

One (1) digital PDF copy of ALL documents AND plans

4. Acknowledgement and Signatures

I hereby certify that I am the applicant or authorized agent of the applicant, and the information included in this application is accurate to the best of my knowledge, information, and belief. I also certify that I have submitted all of the information and documentation required for this application. Further, I acknowledge that no site work can commence until all applicable approvals and permits are obtained, and that any modifications to approved or proposed plans must be reviewed by the County and may require the submittal of a new application.

Signature of Applicant

Print Name

Signature of Applicant

Print Name

Note: This form must be signed by the owner(s) of record, contract purchaser(s), or other persons(s) having a recognized property interest; or by a person authorized to submit the application on their behalf.